

# LNG CANADA

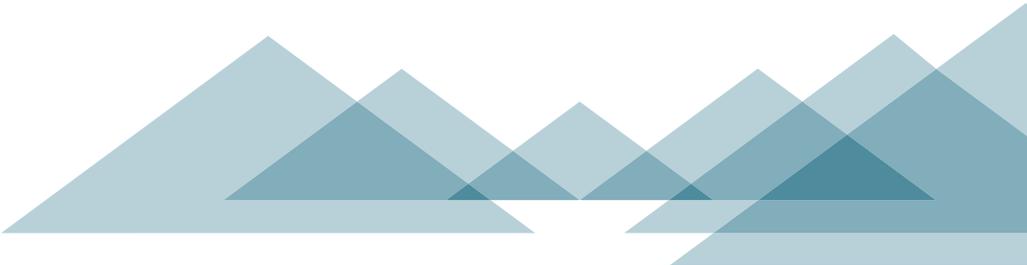
Opportunity for British Columbia. Energy for the world

Joint venture companies



## Request For Information (RFI)

Instructions to Recipients





Date: January 01, 2017

Subject: **Request for Information for LNG Canada Project**

Dear Sir or Madam,

The purpose of this request for information (“**RFI**”) is to invite your company/organization (the “**Recipient**”) to provide LNG Canada Development Inc. (the “**Company**”) with preliminary technical and commercial information in order to be considered for the LNG Canada Project (“**Project**”).

Terms used but not defined in this Invitation Letter are defined in other parts of this RFI.

If Recipient wishes to participate, Recipient must submit the documents by email attachment as a PDF document, in accordance with the terms, conditions and instructions contained in this RFI.

**All documents must be submitted to the following email address:**

[contracting@lngcanada.ca](mailto:contracting@lngcanada.ca)

We offer our sincere appreciation for the Recipient’s time and effort necessary to consider this RFI and, if applicable, provide a Submission.

Yours truly,

**Gavin Sears**  
Contracting & Procurement Manager  
LNG Canada Development Inc.



# INSTRUCTIONS TO RECIPIENTS

## 1. Contents

This RFI is comprised of the following Parts:

- (a) Invitation Letter (for review)
- (b) Instructions to Recipients (for review)
- (c) Attachment 1 – Project Background (for review)
- (d) Attachment 2 – Information Requested from Recipient (please complete)

## 2. Definitions

The following definitions shall be used for the purpose of interpreting the RFI:

**“Company”** means LNG Canada Development Inc.

**“Confidential Information”** means any and all data, reports, records, correspondence, notes, compilations, studies and other information disclosed by Company, its affiliates or representatives, to Recipient, and relating to or in any way connected with this RFI, Company, or any of their respective affiliates or their business activities actual or proposed, whether such information is disclosed orally, in writing, in machine readable form or by any other means, whether disclosed directly or indirectly, and regardless of whether such information is identified as confidential, and includes any information ascertained by inspection by Recipient, its affiliates or representatives of the premises or work sites of Company, or its affiliates.

**“Invitation Letter”** means the document entitled “Invitation Letter” transmitted with and made a part of this RFI.

**“Recipient”** means the party to which the Invitation Letter is addressed and also includes any and all joint venture partners which the party elects to join in submitting its Submission.

**“Recipients”** means each party, including Recipient, to which Company has sent an RFI.

**“RFI”** means this Request for Information, including all documents listed in the table of contents and all other documents incorporated by reference in those listed documents.

**“Submission”** means the document prepared and submitted by Recipient in response to, and in accordance with the terms, conditions, and other requirements of this RFI.

## 3. Key Terms and Conditions

- (a) By submitting a Submission in response to this RFI, Recipient accepts the terms and conditions set forth in this RFI, and agrees to perform the obligations of Recipient set forth in this RFI.
- (b) Company shall not be responsible or liable for any costs incurred by Recipient arising from or in relation to the preparation or submission of a Submission, including, without limitation, costs and expenses of attending meetings and worksite visits pertaining to this RFI.
- (c) Recipient acknowledges that Confidential Information contained in this RFI or provided by Company to Recipient in connection with this RFI is confidential, and undertakes and agrees that it shall:
  - (i) keep such Confidential Information in strict confidence;
  - (ii) use such Confidential Information solely for the purpose of preparing a Submission, and not in furtherance of any other business, nor for its own benefit, profit, advantage or gain, other than in respect of preparing Submission;
  - (iii) not disclose such Confidential Information to any third party, without the prior written consent of Company other than to its representatives who have a need to know the Confidential Information for the purpose of preparing and submitting Recipient’s Submission.
- (d) Recipient shall not make any public announcements or news releases pertaining to the RFI without the prior express written approval of Company.

## 4. Company’s Rights

Company reserves the right to not invite Recipients to provide additional information or participate in any subsequent requests for information or request for proposal, irrespective of whether such Submissions are compliant with this RFI.



## 5. Confidentiality and Clarification

Company shall take reasonable steps to keep Recipient's Submission confidential and to make confidential information contained in the Submission known only to those officers, directors, employees and agents Company and Company's shareholders, and if applicable, engaged in the evaluation of the Submission. Notwithstanding the foregoing, Recipient hereby consents to the sharing with suppliers or potential suppliers for the Project of the following information for the purpose of exploring contracting and subcontracting opportunities for Recipient related to the Project:

- (a) Recipient's general contact data;
- (b) categories of work performed by Recipient; and
- (c) Recipient's level of capacity,
  - (i) Recipient shall seek any clarification that Recipient may require to complete the Submission. Any questions or requests for clarification or information shall be submitted only by way of an email inquiry to the email address identified in the Invitation Letter.
  - (ii) Any question or request for clarification or information concerning this RFI shall be submitted by Recipient to Company by way of an email communication delivered to the Company representative at the email address set out in the Invitation Letter.

## 6. Privacy of Personal Information

Applicable privacy laws provide all Canadians with the right to protect the privacy of their personal information when it is collected and used in the course of commercial activities. To ensure compliance with applicable privacy laws, Company has developed policies and procedures to protect personal information submitted with contract tenders.

Personal information, including personnel resumes, submitted as part of a Submission in response to this RFI may be distributed to individuals within the Company organization to:

- (a) evaluate Recipient's overall capabilities and capacity; and
- (b) evaluate competence of Recipients' proposed Project leads.

It is a requirement of this RFI that your organization obtain, prior to submission of its Submission, all consents as are necessary to fully comply with applicable privacy laws.

## 7. General Business Principles

A copy of the Shell General Business Principles and the Shell Code of Conduct is available at <http://www.shell.com/sGBP>. Recipient is made aware of the Shell Global Helpline at <http://www.shell.com/about-us/our-values/shell-global-helpline.html>.

Recipient agrees that neither it nor any member of the Recipient Group will violate any of the Shell General Business Principles in all dealings pertaining to this RFI, or where Recipient or such member has adopted equivalent principles, will not violate such equivalent principles. If Recipient, any of its affiliates, or any director, officer, employee, contractor or agent of Recipient or its affiliates supplies staff that work on behalf of Company or represent Company with respect to this RFI, Recipient also commits that such staff will behave in a manner that is consistent with the Shell Code of Conduct.

## 8. Communications with Government Agencies

Recipient must obtain the written agreement of Company prior to entering into any negotiations related specifically to the subject matter of this RFI with any governmental authority or agency to obtain concessions or to develop acceptance of alterations or revisions to any law (national, municipal, local or other) or any requirement, ordinance, rule or regulation of any such authority or agency.



## ATTACHMENT 1 – PROJECT BACKGROUND

### Project Description

The Project includes the design, construction and operation of a Liquefied Natural Gas (LNG) plant, utilities, storage facilities, including port construction with marine off-loading facilities, and shipping.

The LNG plant will initially consist of two identical liquefaction trains, each with the capacity to produce approximately six (6) million tonnes of LNG annually based on the average gas composition, with an option to expand the project in the future with two (2) additional trains, resulting in a capacity of up to twenty-six (26) mtpa LNG.

The LNG plant will be located in Kitimat, a coastal community in northern British Columbia approximately 650 kilometres northwest of Vancouver. Kitimat is located at the head of the Douglas Channel, which provides a deep-water, wide, sheltered and ice-free shipping route throughout the year.

The LNG Canada project is well advanced, having received key regulatory approvals and completed key site preparation activities, to ensure the project is in the best place possible for a Final Investment Decision (FID). Originally scheduled for late 2016, the global energy market and the affordability of the project in that context prevented our joint venture participants from taking an FID at that time. However, they are committed to making an FID when these conditions improve and the Project has demonstrated that it remains cost competitive against other investment opportunities.

Construction of the first phase of the project will take approximately five years to complete the first two of four LNG processing units, or “trains”. The remaining two trains would be constructed during Phase 2 of construction.



## **ATTACHMENT 2 – INFORMATION REQUESTED FROM RECIPIENT**

FOR EASE OF COMPLETION AND PROCESSING, ATTACHMENT 2 IS AVAILABLE AS A SEPARATE PDF DOCUMENT. PLEASE ENSURE YOU HAVE READ AND UNDERSTOOD “RFI PART 1 – INSTRUCTIONS TO RECIPIENTS”, PRIOR TO COMPLETING ATTACHMENT 2.

“ATTACHMENT 2 – INFORMATION REQUESTED FROM RECIPIENT” CAN BE FOUND ON OUR WEB PAGE [HERE](#)



Joint venture companies



**Please contact us with questions, interests or to learn more.**

Toll-free: 1.855.248.3631 | Email: [info@lngcanada.ca](mailto:info@lngcanada.ca) | Website: [lngcanada.ca](http://lngcanada.ca)

YouTube: [youtube.com/lngcanada](https://youtube.com/lngcanada)

CONFIDENTIAL